**Uploading EDU 690 Projects to the Digital Commons**

***Step One:*** Click the link below to visit the IGPE project page and select Submit Your Work

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***Step Two:***Select create your account and create an account. The password must be at least 8 characters, including at least 1 upper case letter, 1 lower case letter, 1 number, and 1 special character. An email will be sent to confirm your account.



**Step Three:** Click link in email and login



***Step 4:*** Select Agree to the terms after review

***Step 5:*** Complete the form accordingly. It is only required to complete the required sections- in red, yet you may choose to complete others as appropriate

Title- Title of your project

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Date of Award- Month and year that you graduated from SUNY Buffalo State

Embargo Period- No Embargo Required

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Degree Name: International Graduate Program for Educators- MS in Multidisciplinary Studies

Department: International Graduate Program for Educators

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***Step 6:*** Click on **Submit** to finalize

When your submission has been reviewed and accepted, you will receive an update via email. You may get an email asking for corrections or a resubmission. Follow the directions in that email and resubmit if needed.

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If you have problems or need assistance, please contact Nicole Calamunci, calamund@buffalostate.edu