

Candidacy is a written agreement outlining the student's plan of study and all courses on the approved candidacy are the requirements for the master's degree.

Candidacy and Degree Requirements:

- Official Buffalo State prefix, number, and title must be listed.
- A minimum of 15 hours of graduate work must be completed in 600-700 level courses.
- A maximum of 18 EDU credit hours can be included in your program (including research methods and project).
- A maximum of six credit hours of 590 courses may be included.
- A maximum of six credit hours of 594, 596, and 598 courses may be included.
- A minimum GPA of 3.0 is required for graduation. No grade lower than C is acceptable to meet degree requirements.
- All coursework and degree requirements must be completed within the six-year period immediately preceding a student's graduation.
- Students must complete a) a research methods course and b) a supervised master's project. Write in the department prefix for the research methods and master's project that will be completed on the line in front of the option being completed.
- Submit candidacy application before the completion of 12 credits. Transfer credit is not counted in this total.
- A minimum of 30 credits hours, including the master's project, is required.
- Minimum GPA of 3.0 is required for admission to degree candidacy.
- **Transfer Credit:** If requesting transfer credit, write the course information in the Transfer Credit section on the candidacy application and submit **sealed official transcripts** from the institution where the course(s) was completed to the IGPE Office.
 - A maximum of 15 credits may be requested for transfer credit.
 - If the transfer course will be completed in a future semester, you must submit the official transcript immediately after the grade is posted.
 - Only grades of B or better for graduate-level courses from regionally accredited institutions may be considered for transfer credit.

Submit completed candidacy application to the International Graduate Program for Educators office. Failure to submit candidacy to the I.G.P.E. office by the completion of 12 credits at Buffalo State will result in a registration hold being placed on your record.